DAR ES SALAAM STOCK EXCHANGE PLC

EXCITING CAREER OPPORTUNITY

The Dar es Salaam Stock Exchange PLC (DSE) was established in 1996 as a company limited by guarantee without share capital. In June 2015, it changed to a public company limited by shares and in July 2016 it was self-listed.

The principal activity of the DSE is, among others, to provide a platform for trading of listed securities and facilitate companies to raise capital via issuance of shares and bonds.

To strengthen its financial management and operational efficiency, DSE invites applications from suitably qualified, competent, and results-oriented professionals with high integrity to fill the position of **Senior Accountant**.

Job Purpose:
To support the Chief Financial Officer in ensuring accurate financial reporting, effective financial controls, regulatory compliance, and efficient financial operations of the DSE Group. The position is responsible for overseeing accounting processes, preparing financial reports, managing statutory obligations, and ensuring compliance with applicable accounting standards, financial regulations, and internal policies.

Key Duties:

The successful candidate will be responsible for:

(i) Maintaining accurate accounting records, preparing financial statements, trial balances, and monthly, quarterly, and annual financial reports.
(ii) Managing accounts payable and receivable, including supplier payments, creditor reconciliations, revenue accounting, and collection of outstanding receivables.
(iii) Maintaining and reconciling the DSE Group's fixed assets register and ensuring proper recording and reporting of assets.
(iv) Preparing and submitting statutory tax returns, including VAT, City Service Levy, and other statutory obligations, within prescribed deadlines.
(v) Coordinating internal and external audits, preparing audit schedules, and responding to audit queries.
(vi) Preparing monthly and quarterly financial management reports..
(vii) Ensuring compliance with accounting standards, financial policies, internal controls, and applicable regulatory requirements.
(viii) Identifying opportunities to improve accounting processes, financial reporting systems, and operational efficiency.
(ix) Providing financial analysis, insights, and support to management to facilitate informed decision-making.

Required Academic & Professional Qualifications, Relevant Work Experience:

<u>Minimum Education Qualifications:</u>
Bachelor of Accounting, Bcom-Accounting, Bachelor of accounting and Finance and any financial related degree major in Accounting and Finance
Master's Degree in Finance, Business Administration or equivalent is an added advantage.
Certified Public Accountant – CPA (T)

<u>Required Professional Qualifications</u>
Must be registered with NBAA as Approved Accountant
Securities Markets Certification recognized by Regulator is an added advantage
Securities Investment & Trading (SIT) Certification is an added advantage

Relevant Work Experience

Minimum five (5) years of relevant professional experience in accounting or financial management, preferably within a reputable organization or financial institution.

Knowledge, Skills & Competencies

- Strong knowledge of accounting principles, International Financial Reporting Standards (IFRS), financial reporting, and statutory compliance.
- Strong expertise in financial reconciliations, taxation, accounts management, and financial controls.
- Proficiency in financial management systems and accounting software.
- Strong analytical, financial reporting, and problem-solving skills.
- Knowledge of regulatory compliance, corporate governance, and risk management practices.
- Understanding of capital markets and financial sector operations will be an added advantage.
- Excellent communication, interpersonal, organizational, and time management skills.
- High integrity, accuracy, attention to detail, and ability to work under pressure and meet strict reporting deadlines.
- Strong business acumen and financial planning capabilities.

Remuneration

Competitive remuneration package will be offered.

Mode of Application

The vacancy is also available under “Career” at DSE’s website: www.dse.co.tz

- Only online applications will be accepted via DSE’s website: www.dse.co.tz
- Applicants MUST complete the application by providing all the required information. Failure to do so, will result in an incomplete application.
- DSE is an equal opportunity employer.

The deadline for submitting the application is 20th November, 2026